

## *Important Information*

# UDE Welcome Week for Exchange Students

We are looking forward to welcoming you at the University of Duisburg- Essen soon. In order to make the Orientation week as smooth as possible we would like to ask you to read this information carefully.

### ARRIVAL DAY AND ENROLMENT

We kindly ask you to bring all the required documents for enrolment:

- 1) **ID** or Passport
- 2) **Original rental agreement** of your room in a student dormitory
- 3) **Proof of health insurance**
- 4) **Certificate of Arrival** (which is important for receiving your ERASMUS+ Grant, please ask your home coordinator for this document)

**Please note that our TSC tutors will get in touch with you regarding picking up your dormitory keys and they will ask you for your rental agreement and proof of health insurance via mail.**

Students from Europe will be asked for their **EHIC card**, students from Turkey need a **T/A 11** and Non-EU students **must take out a health insurance policy in Germany** if their home insurance coverage is not sufficient. Insurance premium rates for students are currently priced at around € 80 a month. If you are older than 30 years, rates increase to at least 160 euro a month.

Find further information at:

[http://www.internationale-studierende.de/en/on\\_arrival/health\\_insurance/](http://www.internationale-studierende.de/en/on_arrival/health_insurance/)

**Please make sure to bring a valid health insurance proof otherwise we cannot enroll you.**

### STUDENT DORMITORY

If you have been allocated a room in a student residence of the Studierendenwerk, you can pick up your keys on the Arrival Day, October 5<sup>th</sup>, between 10 am and 5 pm at the TSC Office (on Campus **Essen Room T02 S00 K17** if you are going to live in Essen and on Campus **Duisburg Room SG122** if you are going to live in Duisburg or Mülheim). Your Buddy or our Exchange Tutors will guide you to the student residence.

In general, students are officially allowed to move into the rooms only three business days after the person who rented the room before moved out due to possible renovation work. Since some

students from the ongoing summer term will leave their accommodation on September 30<sup>th</sup>, the official move-in date would therefore be October 6<sup>th</sup>.

Luckily, the Studierendenwerk and we agreed that everyone can conditionally move in on **Wednesday, October 5<sup>th</sup>**. This means –possible- little room improvements might be done (in case it is needed).

## STUDENT ID-CARD

If you have successfully enrolled at UDE, you will receive your student ID card. This card is very valuable as it has a lot of functions:

- Your student card is valid as a ticket for the public transport in the state of North Rhine-Westphalia. The ticket is valid for second class travel in all buses, metros (U-Bahn), trams, interurban trains (S-Bahn) and for regional trains (RE/RB)
- It is also your library card for borrowing books at the university library (UB) and the institutional libraries
- It works as a payment card at the Studierendenwerks' cafeterias and for scanners, printers, copy machines on university campus and for washing machines and tumblers in the student dorms.

## LANGUAGE COURSES

The [IOS \(Institute for Optional Studies\)](#) will offer free German language courses during the semester. Further information regarding the placement test and course registration will follow during the Orientation Weeks. **Please note that no pre-semester language courses will be offered.**

## LOCATION

As all the activities will take place alternately on both campuses you will have to travel between them. But don't worry: students and staff of the University of Duisburg-Essen can commute with a special bus line between the two locations within 20 minutes for free. Furthermore with your student ID card you can also use the public transport for free.

### Shuttle Bus Departure in Duisburg

University (Lotharstraße)	University-North (Carl-Benz-Straße)
07:30 Uhr	07:34 Uhr
08:30 Uhr	08:34 Uhr

09:30 Uhr	09:34 Uhr
10:30 Uhr	10:34 Uhr
11:30 Uhr	11:34 Uhr
13:30 Uhr	13:34 Uhr
14:30 Uhr	14:34 Uhr
15:30 Uhr	15:34 Uhr
16:30 Uhr	16:34 Uhr

A map of the stops is available [here](#) (only in German).

#### Shuttle Bus Departure in Essen

Altendorfer Str. 11 (CONRAD)	University (Hörsaalzentrum Altes Audimax S04)	Viehofer Platz	University (near R12 building)
07:30 Uhr	07:34 Uhr	07:37 Uhr	07:40 Uhr
08:30 Uhr	08:34 Uhr	08:37 Uhr	08:40 Uhr
09:30 Uhr	09:34 Uhr	09:37 Uhr	09:40 Uhr
10:30 Uhr	10:34 Uhr	10:37 Uhr	10:40 Uhr
11:30 Uhr	11:34 Uhr	11:37 Uhr	11:40 Uhr
13:30 Uhr	13:34 Uhr	13:37 Uhr	13:40 Uhr
14:30 Uhr	14:34 Uhr	14:37 Uhr	14:40 Uhr
15:30 Uhr	15:34 Uhr	15:37 Uhr	15:40 Uhr
16:30 Uhr	16:34 Uhr	16:37 Uhr	16:40 Uhr

A map of the stop Altendorfer Straße 11 is available [here](#) (only in German).

A map of the stops Audimax and R12 are available [here](#) (only in German).

A map of the stop Viehofer Platz is available [here](#) (only in German).

We kindly ask you to be at the meeting points on time.

## CONTACT

TSC Exchange Tutors: <http://www.tsc-due.org>

Campus Duisburg: **Stella Rauscher** (email: [stella@tsc-due.org](mailto:stella@tsc-due.org))  
Campus Essen: **Samuel Alexandre** (email: [samuel@tsc-due.org](mailto:samuel@tsc-due.org))

**Buddy Program Tutor:** **Francine Poschmann** (email: [buddy@tsc-due.org](mailto:buddy@tsc-due.org))

## International Office

Campus Duisburg: **Ela Görgülü** (email: [ela.goerguelue@uni-due.de](mailto:ela.goerguelue@uni-due.de))  
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